

MACON COUNTY BOARD OF HEALTH
MINUTES

June 5, 2007

Members Present: Dr. Ron Campbell, Ron Winecoff, Tammy Dills, Dr. David Silverstein, David Hourdequin, Dr. Jim Davis and Paul Higdon.
Staff Present: Ken Ring, Anne Hyder, and Jan Lee for the initial part of meeting
Media: The Franklin Press

Chairman Campbell called the meeting to order at 7:10 pm. The minutes of the last regular meeting of May 8, 2007 were approved on a motion by Paul Higdon and second by Tammy Dills.

Presentation - Jan Lee - Preparedness Issues

Jan Lee RN, MSN - Preparedness Coordinator with the Public Health Center gave an update on the activities the agency has been working on for the past several months.

Old Business

* Dental Issues - Mr. Ring reported on the status of dental candidates with the summary that one candidate is interested in starting in the position by July 16. He also reported on the process now ongoing by Patterson Dental Company to have a State required plan review performed on the x-ray equipment in the adult clinic. Once this plan is approved, the x-ray equipment can be installed.

* Environmental Health Issues - An Environmental Health Liaison Committee meeting is scheduled for June 12 at 6pm. Mr. Ring reported on the new software training to be held next week that some of our Environmental Health staff will be attending. As a result of a regional incubator grant for counties in WNC, we will be receiving CDP software and some computer equipment. In his update on staffing, he reported that one staff member received his authorization in On Site wastewater on June 4 and an applicant who has his RS will be interviewed within the next two weeks. Mr. Ring referred to the site visit held last month by three DENR representatives. He added that the preliminary report of their findings was just received and that a final draft of the report will be received by the end of the week. He also has one of the site visitors planning to attend the July Board meeting to discuss the findings and answer questions.

* Healthy Carolinians - Comprehensive Health Care Assessment - Copies of the report as presented the end of May at the Full Partnership meeting of Healthy Carolinians of Macon County were passed out. Anne Hyder summarized the history of the project and emphasized what an in-depth report it is and that it should be used as a reference as the Board reviews the Strategic Plan. A question was raised regarding having Mr. Bill Styles present the report to the Board in the future. Anne will gather additional information regarding that option.

* Review of Strategic Plan and Goals - Anne Hyder passed out copies of the Strategic Plan and Goals in the format that had been previously suggested to be more in compliance with Accreditation. Following discussion, the Board suggested meeting at 5:30 for the next Board meeting (to include dinner) to allow for more time to be spent on the plan including utilizing the Comprehensive Health Care Assessment just discussed.

* Board Orientation - Emphasizing that Boards of Health must have orientation, Mr. Ring referred to the program being offered by ECU that will be held soon in other counties. No action was taken.

New Business

* Health Director's Update - Several items were reported by Mr. Ring -

- FY 2006-2007 is in the process of being closed out;
- The plan currently is not to start recruitment of another dental assistant or hygienist until September, if the current dentist he referred to in his earlier report is hired;
- Anne and Ken met with Dr. Campbell and Dr. Jim Davis regarding concerns in the budget prior to this meeting and,
- that since this was his last meeting, Mr. Ring wanted to report that this department has the finest health department staff that he has had the privilege to work with.

* Retirement Reception - Dr. Campbell reminded the Board of the retirement reception to be held in Mr. Ring's honor on June 15 and encouraged members to attend. He also expressed his appreciation to Mr. Ring for his years of service to the agency and the community.

* Other -

Health Director Search - A summary of the process was given by Dr. Campbell. Some Board members have met and reviewed the applications and they will now Macon County Board of Health Minutes be shared with additional Board members with the goal of 1 or 2 candidates being brought to the full Board. Interviews will be set up soon.

Closed Session - Not needed per Dr. Ron Campbell

Next Meeting - July 10, 2007 at 5:30 pm to include dinner. Note change in time.

There being no further business, a motion to adjourn was made by Ron Winecoff and seconded by David Hourdequin at 8:26 pm.

Respectfully submitted,

Anne Hyder RN, Assistant Health Director for Kenneth D. Ring, Health Director
Macon County Public Health Center