

**MACON COUNTY BOARD OF HEALTH  
MINUTES**

**June 8, 2010**

**Members Present:** Roberta Swank, Dr. Jim Davis, Tammy Dills, Ron Winecoff, Dr. Roy Lenzo, Angie Stahl, Russell Stevenson, and Dr. David Silverstein

**Staff Present:** Jim Bruckner, Anne Hyder, Dr. Jimmy Villiard, Tammy Keezer, Barry Patterson and Wes Bintz

**Media:** None

**Guests:** Chuck Seagle

***Public Comment Session*** - Chairperson Swank asked if anyone wished to address the Board. Chuck Seagle expressed that he and Al Slagle addressed the Board at the May 17 meeting and that Al had a conflict and couldn't be present tonight. Mr. Seagle asked if there was an update on the concerns expressed at the May meeting. Chairperson Swank noted that Barry Patterson was on the agenda tonight to address that issue under Old Business. Mr. Seagle responded that he would be fine to wait and hear that report later on the agenda.

**Call to Order** – Ms. Swank called the meeting to order at 6:18 pm.

**Approval of Agenda** – The agenda was approved with two items added under New Business – An Employee Turnover Report by Mr. Bruckner and a report to be given by Barry Patterson on the Town of Highlands Wastewater Plan. The proposed agenda with those two additions was approved on motion by Ron Winecoff and second by Dr. David Silverstein.

**Welcome/ Intro/ Departures/ Recognition** – Mr. Bruckner introduced Wes Bintz with the Environmental Health Section.

**Approve Minutes of Previous Meeting of May 17, 2010** - Minutes were approved unanimously on a motion by Russell Stevenson and second by Ron Winecoff.

**Old Business**

- **Environmental Health (EH) Update – Site Visits** – Mr. Bruckner asked Barry Patterson to clarify what constitutes a site visit as reported on the Monthly Performance Report. In summary, Mr. Bruckner noted the number of site visits drives the manpower.

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- **Environmental Health Update – Permit Format and GIS** – Wes Bintz, using the Smart Board, demonstrated the history of how permits were issued 20 – 30 years ago and how they look today. He expressed that all permits now are in digital format – not paper. Demonstrating the form and drop down boxes, he expressed that this helps standardize the form. He added that there have been approx 450 wells mapped in the County so far and approx 500 septic tanks.

Russell Stevenson asked if there was a way to present this process as a Best Practice and seek grant funding to help disseminate this form throughout the state. Mr. Bruckner isn't aware of any grant funding at this time, but is aware that many other counties are interested in learning more about Macon County's process.

Barry announced that last month, Wes was recognized as the EH Rookie of the Year by the Environmental Health Section of the Western North Carolina Public Health Association.

- **Reply to Public Comments ( last meeting) – Al Slagle and Chuck Seagle** – Barry noted that in response to Mr. Slagle's concerns over the cost for private drinking water well fees, he had compared our fees with Cherokee, Graham, Haywood, Jackson and Swain Counties – summary on **handout**. Mr. Bruckner also referred to the **handout** that clarifies definitions for an Authorization for Construction, Private Drinking Water Well and Repair Permit. In response to the discussion, the Board expressed that they agreed that we should follow fee per service at this time. Ms. Swank reminded all present that there is a Well Drillers Association and that Russell Stevenson represents the Board of Health at those meetings.

In response to Mr. Chuck Seagle's discussion at the May meeting, Barry Patterson followed up on the concern the day after that meeting. Barry summarized the email provided as a **handout**. Mr. Seagle had no further questions.

- **Budget Update** – Mr. Brucker announced that today he received an email from the County Manager indicating that all departments have been asked to review their budgets further and find another 1 % reduction in expenditures in regard to county dollars. For the Health Department that will be \$20,727, he clarified. He summarized some options briefly reviewed by the Leadership Team today as potential options to help with this reduction. Any other cuts we make, will impact services, he added. A motion was made by Ron Winecoff to accept Mr. Bruckner's suggestions for cuts to be taken back to the County Manager. That motion was seconded by Tammy Dills and passed unanimously.

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**New Business**

- **Employee Turnover Report** – Mr. Bruckner reported he was asked by a County Commissioner to give an employee turnover report. He summarized the report he will give the Commissioners and clarified that he gathered the data back to 2007.
- **Town of Highlands – Wastewater Plan** – Referring to the **letter** in the Board member's packet, Mr. Patterson noted that he had written that letter indicating his section's support of the efforts to seek funding to eliminate on-site waste water systems and provide municipal waste water treatment for the Town of Highlands.
- **Health Director Evaluation** – A committee of Russell Stevenson, Tammy Dills and Ron Winecoff was appointed by Chairperson Swank to provide the evaluation for Mr. Bruckner that is now due. Ms. Swank will be in touch with these individuals to set a date and time to meet.
- **Contracting EH Services by County** – Noting conversations have occurred across the state, Mr. Bruckner referred to the **handout** in the Board member's packet that clarifies issues such as Administration and Delegation of Authority.

**Board Training and Information**

- **Training Materials/ NCLBOH Newsbrief – 2<sup>nd</sup> Quarter 2010**
- **ANCBH Update –2<sup>nd</sup> Quarter 2010**
- **Email – Impact of Elimination of Adult Dental Medicaid Services**

Mr. Bruckner referred to these handouts provided to each member in their packets.

**Announcements**

- **Monthly Performance Review** - refer to handout.
- **Healthy Carolinians Full Partnership Meeting** – The Board was encouraged to attend (**handout**) the 12<sup>th</sup> Annual Full Partnership Meeting to be held on Friday, July 16 from 8:30 am to 10:30 am at the Macon Bank Corporate Headquarters Building.
- **Retirement invitations** – For Linda Tyler and Margaret Sustarsic.

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*Next Meeting* - Chairperson Swank asked the Board to consider holding a work session in July ( not usually a month when there is a regular meeting) in order to be proactive and look at priorities, should the agency be faced with cuts. The consensus of the Board was to meet on Tuesday, July 16 at 6pm. More information will be sent out to the Board prior to that meeting. The next regular meeting will be August 10, 2010 at 6:15 pm.

There being no further business, a motion to adjourn was made by Ron Winecoff and seconded by Dr.Roy Lenzo. The meeting adjourned at 8:05 pm.

Respectfully submitted,

Anne Hyder RN, Assistant Health Director for Jim Bruckner, MS, Health Director  
Macon County Public Health Center