

Macon County Social Services Board

June 22, 2011

Minutes

Social Services Board met this date for regular monthly meeting. Immediately prior to the meeting a breakfast reception was held honoring Mark West, outgoing DSS Board Member for his 6 years of service.

Meeting was called to order by Chair Wendy Dalton. In attendance were Wendy Dalton, Mark West, Jim Garner and Jane Kimsey.

Minutes

Open and Closed Session Minutes of the May 25, 2011 Board meeting were reviewed. Change was made to the Open Session minutes to insert "un" into the sentence that related to Jim Garner "un"expectedly being called out of town on business. Both Open and Closed Session Minutes were approved on motion of Mark West, second by Jim Garner.

Financials

Monthly revenues and expenditures were reviewed. Department was able to save approximately \$200,000 in county dollars in the current fiscal year budget through reorganization and efficiency measures that will continue into next fiscal year. These savings were generated to offset next fiscal year anticipated state and federal cuts. Fiscal Year '11-'12 budget was approved by county commissioners with an unforeseen 3% cost of living increase for county employees.

Program Reports

Reports were reviewed. Food and Nutrition cases total 3,030 with 6,160 participants in these cases. This equates to 1 in 5.5 people in Macon County now receive Food and Nutrition Services. Statewide caseload analysis for Economic Services was shared with Board, which Macon County DSS caseloads per worker are very close to the statewide average caseloads.

Old Business

DSS Policies & Procedures Manual was presented highlighting minor changes from the copy that had been emailed to DSS Board members. Mark West made motion to approve Policy and Procedures Manual with revisions, and Jim Garner seconded. Motion carried.

New Business

Customer Satisfaction Survey was presented to Board. This survey is one of the tools the front reception area will be utilizing to measure their goal of providing excellent customer services. Board members made few suggestions for changes which these will be incorporated before survey is distributed beginning July 1, 2011.

Notification has been received that Dinah R. Mashburn, recently retired from the Macon County Clerk of Court's office, has been appointed to the DSS Board by the NC Social

Services Commission replacing Mark West. Basic orientation will be provided to Mrs. Mashburn prior to the next DSS Board meeting.

Welfare Reform Planning Committee will be meeting in July to develop recommendation to the Macon County Board of County Commissioners on continuing or not continuing to be an Electing County for Work First Cash Assistance Program as of July 1, 2012.

Wendy Dalton is the DSS Board representative to the Welfare Reform Planning Committee.

New Organizational Chart and new DSS Board Meeting Schedule were provided to the Board in the Board Books.

Closed Session

Mark West made motion to go into Closed Session to discuss confidential case information, personnel and contracts. Jim Garner seconded, and motion carried. Board returned from Closed Session.

Next Meeting

Next meeting was set for Wednesday, July 20 at 9:00 am in the DSS Administrative Conference Room. Dinah Mashburn will be sworn in as the first order of business.

Mark West made motion to adjourn meeting, and Jim Garner seconded.

APPROVED BY:

Chairman/Date

Secretary/Date