

MACON COUNTY AIRPORT AUTHORITY
Minutes for the Meeting Held on November 26, 2024

The Macon County Airport Authority holds its regularly scheduled meeting on November 28th, 2024 at the Macon County Airport. All members are present. Also present are Gary Shields, Commissioner; Stuart Sloan, Legal Counsel; Greg Kershaw, Project Engineer; Sabrina Crone, Airport Manager; and Teresa McDowell, Clerk. Chair Schmitt welcomes all present and calls the meeting to order at 4:11 p.m.

APPROVAL OF MINUTES FOR MEETING HELD OCTOBER 29TH, 2024: After a brief discussion, Member Rhodes makes a motion to approve the minutes as forwarded. Member Shuler seconds the motion, which passes by unanimous consent.

PUBLIC COMMENT SESSION: None

OLD BUSINESS:

ENGINEERS REPORT: Mr. Kershaw reports that he has been researching the potential work authorization for the hangar project. He states that a robust CADEX will be required. He has spoken to Paul Webb regarding the Phase I Archeological Investigation and they can do the investigation for an approximate cost of \$43,000.00. The entire investigation would then need to be returned to the Division of Aviation for approval.

Mr. Kershaw also reports in connection to the pursuit of land acquisition. He reports that this is not an eligible item, and is working on how to move forward. He states that he will need to do an ALP update, but can add this per Martha Hodge of the DOA. Project Manager Mustafa told him that NPE funds could be used only for a project on property owned by the airport. There will need to be a feasibility study done and they will need to coordinate with cultural resources. Mr. Kershaw continues by stating that he will ask the FAA to make an exception. The feasibility cost would be an upfront cost. He also states that if there is a positive result the funds can be rolled into the grant. If the result is not positive, then there will not be any grant dollars available.

DISCUSSION OF DIRECTED GRANT-AWARDED SCOPE OF WORK FOR THE OLD TERMINAL BUILDING: The contract for this grant will be between Macon County and Region A. The finances for this grant will be handled through the Macon County Finance Office. Ms. McDowell will do administrative and progress reports. The grant will be forwarded to Warren Cabe, Interim County Manager for signature. The funding will be available after the signed contract is returned to Ms. Bartholomew at Region A. The funding is confirmed in the amount of \$100,000. Ms. McDowell has forwarded the initial progress report.

RILES PROPERTY DISCUSSION: See Engineers Report

UPDATE ON CHRISTMAS GATHERING: The plans for the Christmas Party are proceeding smoothly. The caterer has been hired for that date.

NEW BUSINESS:

FINANCIAL REPORTS WITH CLARIFICATION FROM LEGAL COUNSEL: There is a discussion regarding the rent payments from the FBO and as to whether they should be classified as net payments or gross

payments. If the rent is added to the operating expense, it will reduce the amount of rent paid to the airport authority. Mr. Sloan reports that since 2023 the FBO has been carrying rent as an expense on gross revenues without taking the authority rent as an expense. The language in the contract is ambiguous per Mr. Sloan. He continues by stating that this issue needs to be discussed with the FBO, issue clarified and then added to the existing contract as an addendum. The authority asks Mr. Sloan to follow up this discussion with the FBO and his attorney. Mr. Sloan will write a letter asking for clarification.

OTHER BUSINESS:

Member Horton states that they are now accepting registrations for the annual NC Airports Association meeting that is scheduled for April 8th-10th in Wilmington, NC. He encourages all to attend

The Christmas Dinner meeting will take the place of the regular meeting in December.

Member Horton is interested in calling a special meeting in order to discuss hangar construction. An interested member of the public, Chris Green, is interested in investing funds in hangar construction at the airport.

There being no further business to discuss, Member Rhodes makes a motion to adjourn the meeting. Member Horton seconds the motion and it passes by unanimous consent. The meeting is adjourned at 5:07 p.m.

Respectfully submitted:

Pete Haithcock, Secretary