

**The Macon County Airport Authority
Minutes for the Meeting Held August 29th, 2017**

The Macon County Airport Authority holds its regularly scheduled meeting on August 29th, 2017 at the Macon County Airport. All members are present with the exception of Member Jenkins. Also present are: Karl Gillespie, Macon County Commissioner; Greg Kershaw, W.K. Dickson; Joe Collins, Legal Counsel; Lori Hall, Macon County Finance Director; Teresa McDowell, Clerk; Neil Hoppe and Peggy Milton, airport FBO; and Ryan Hanchett, The Franklin Press. Chair Gregory welcomes all of those who are present and calls the meeting to order at 4:05.

APPROVAL OF MINUTES FOR THE MEETING HELD JULY, 25TH, 2017: After a discussion, Member Rhodes makes a motion to approve the minutes as forwarded. Member Schmitt seconds the motion and it passes by unanimous consent.

PUBLIC COMMENT SESSION: None

ENGINEERING REPORT: Greg Kershaw is present to represent W.K. Dickson, and to present the engineer's report. He states that the apron rehabilitation project timeline for completion has passed and that the contractors are now twenty-nine (29) days over the specified contractual timeline. The contractors are working hard to finish the project, with the electrical work causing the delay. Mr. Kershaw reports that the project should be completed within two (2) more weeks.

An issue that has arisen in connection to the AWOS is being reviewed. Mr. Kershaw reports that the wiring to the AWOS system has been cut, and the AWOS information is being transmitted to pilots while in the air, but not on the ground. Mr. Kershaw continues by stating that the contractor's will check this issue before they leave the premises.

Chair Gregory asks that Mr. Kershaw check on the availability of any grants that would be usable in order to clear brush/obstructions on the property east of the fuel farm. He continues by stating that the obstructions create a safety issue in that they harbor wildlife. Mr. Kershaw states that he will research this matter, and continues by stating that, as part of the ALP, an aerial of the airport grounds is done, and that a document will then be available which will help identify any obstructions. It is the consensus of the Authority that a work authorization needs to be done as soon as possible, and Mr. Kershaw states that he will research the data that may be available at this time. After further discussion, Member Schmitt makes a motion to authorize the engineer to seek a grant or grants which will be utilized for obstruction removal and clearing of the airport grounds. Member Rhodes seconds the motion and it passes by unanimous consent.

KIOSK REPORT: Member Jenkins is not available, but FBO Hoppe states that the kiosk has not worked properly since the updates were done about a month ago.

MAINTENANCE REPORT: Member Haithcock states that mowing season will be ending soon, and he suggests that the mowing contract with Cuttin' It Close Lawn Service Inc. not be renewed at this time. He continues by stating that the money normally paid to them can be used to remove leaves and other general clean-up. He states that the contract was good through July 14th, 2017 and that there has been no work done since this date. The Authority agrees with this suggestion. He continues by telling Mr. Gillespie that the mowing that has been done by county staff is much appreciated. He states that curb appeal is very important. Member Haithcock continues by stating that he has contacted Mr.

Boatwright, who cuts the hay on the airport grounds each year, and that Mr. Boatwright has been fertilizing and seeding the property, and will be removing the hay this year.

CONSIDERATION OF CONTRACTUAL SERVICES CONTRACT: See Maintenance Report segment above.

DISCUSSION OF ACCEPTING BIDS FOR PROPERTY MAINTENANCE (EAST OF FUEL FARM): Chairman Gregory states that he thinks the Authority should seek bids for property maintenance in that the ditch in this area needs to be re-ditched and tile put in, among other maintenance issues. Three (3) bids will need to be sought, with drawings and specifications included.

UPDATE ON SECURITY CAMERAS: Member Rhodes states that the link for accessing the camera view of the area will be on the Franklin Aviation website as of today, per Tony Angel. This information will also be in the AIPA directory. He continues by stating that the recording associated with the AWOS has an option whereas announcements can be posted, and that it would be a good thing to have this information recorded there. Mr. Kershaw will research to see if this option is available and how to access it.

OTHER BUSINESS:

Member Rhodes states that the airport missed an opportunity to fuel a jet that needed two thousand (2000) gallons of fuel, based on the fact that the airport does not have a single point fueling system available. Commissioner Gillespie states that it is not feasible to use any infrastructure the county has available at this time, and that it appears that fuel trucks are currently the only option to correct this issue. Member Rhodes continues by stating that fuel trucks are necessary, and the Authority needs to consider accessing them.

Mr. Hoppe states that the bill for the damage to the gas lines by the contractors is available.

Mr. Hoppe states that a list of issues that need addressed has previously been presented to the authority, and that some items still need to be addressed, including the fact that the water fountain is not working. He also states that the fuel farm filters were delivered today.

There being no further business to discuss, Member Schmitt makes a motion to adjourn the meeting. Member Rhodes seconds the motion and the meeting is adjourned at 4:37.

Respectfully submitted:

Pete Haithcock-Secretary